

Dear Neighbour (or name if known)

I am writing as a neighbour/nearby resident. This is a friendly note to make you aware that I/my family are concerned by (insert problem eg rats/mice) which could be attracted to conditions in the garden of your property, (write address here...)

I am sure that this has not been done on purpose but the (overgrown garden/accumulations of rubbish/fly tipped waste/rubble) is also affecting the enjoyment of my/our home and I would be grateful if you would (describe what they can do to resolve the problem)

Please do not take this personally, I really hope we can solve this in a friendly way, before the area becomes colonised by rodents.

Please contact me if you want to discuss this face-to-face (delete this option if not appropriate).

Many thanks.

Name, address and contact details